



**Nov. 1, 2011**

## **City Council Committee Report**

**To: Mayor Canfield & Members of Council**

**Fr: Lisa Oakes**

**Re: September 2011 Financial Statements**

### **Recommendation:**

**That** Council hereby accepts the monthly Financial Statements of the Corporation of the City of Kenora as at September 30, 2011.

### **Background:**

Attached, for your information, please find the preliminary September 2011 summary expenditure statements for the City of Kenora, the Council department, travel statements for Council and a schedule of user fees.

With regards to the statements attached, the following points should be brought to your attention:

#### **Expenditures**

- Assuming expenditures are relatively stable over the course of the year, you would expect to see approximately (25%) in the % Variance column, indicating that the municipality's expenditures are relatively on track.
- General Government expenditures are running under budget with 30% room remaining overall. The Mayor and Council department is currently running under budget with some categories in the department being under and some over. The detailed Council Travel statement indicates that Councilors are approaching or are over budget limits in some instances. The remaining general government departments are currently running under budget, except rentals are over budget.
- Protection is running right on budget, although there are fluctuations that can be seen in the individual departments within each line. Fire operations are slightly under budget. The part-time police commission line is slightly over budget. Fire vehicles and equipment are running over budget, expenditures depend on maintenance requirements. Police disbandment costs were over \$55,000 in 2011 with no budget, this represents the final settlements. The actual amounts could not be determined beforehand therefore no budget amount was set up. Animal control is over budget.

- Transportation is running under budget to date by approximately 8%. There are fluctuations that can be seen in the individual departments within each line. Since expenditures are not always consistent throughout the year in this area it is difficult to look at the total variance. Many of the other departments like roads have not completed their summer work as yet so these tend to be under budget to date. Training is over budget in the roads maintenance department. Bush and tree trim removal is over budget in paved roads, surface treated and loose-top departments. Docks contracted service is over budget. Wharfs are also over budget. Budgeted sidewalk work of \$74,000 has not as yet been used. Bridge/culvert maintenance is over budget by over \$19,000 due to consultant's work on the Winnipeg River and Keewatin bridges. Safety Devices maintenance is over budget by \$9,000. Most other departments are under budget; this may change as more seasonal work is done.
- Environmental expenditures are running under budget to date by 5%. Again, individual fluctuations can be seen in the individual departments within each line. The recycling facility is over budget for contracted service and hauling expense however this will be offset by an increase in revenue.
- Health expenditures are running right around budget to date.
- Social and Family expenditures are running over budget by 5% to date. Day care appears to be over budget but this will be offset by contributions from the KDSB. To date we have paid the entire Pinecrest Home for the Aged requisition.
- Recreation & Cultural expenditures are slightly over budget overall. The Harbourfront is slightly over budget. The Ball fields are slightly over budget, but this could be because they are seasonal and all the expenses have now gone through. Recreation vehicles and equipment are over budget. Repairs and maintenance are over budget for the KRC external facilities. The Keewatin arena expenditures appear to be over budget however, there is no budget for allocated pay in 2011. Also the Kenora Recreation Centre concession part time wages are over budget however this is offset by an increase in concession revenues.
- Planning & Development expenditures are running over budget by 11%, although a portion is related to expenses for events not planned at the time of the budget, but done on a business case scenario based on revenue generation. Planning operations and the planning advisory committee are both under budget. Economic Development conference expenses are over budget by \$11,000 however, there is no budget for conferences in 2011. The tourism department has expanded into Special Events as well and there will need to be a reclassification of expenses into this new department, this is currently being worked on.

Please let me know if you have any questions, or would like to see any of the department statements in further detail.

cc: Audit Committee  
Colleen Neil  
Warren Brinkman

Rick Perchuk

Karen Brown  
Jennifer Pyzer Whetter, BDO Dunwoody